

Policies and Procedures

Welcome! We are excited to have your family be a part of our *Dance* family. At the Sisters Dance Academy we strive to provide an atmosphere of dance training that not only promotes proper technique and positive dance instruction, but instills within each dancer a passion for dance and poise throughout their life. Please carefully read, sign and initial all starred lines (* ____).

Safety is of the utmost importance! Students are not permitted to play on any of the equipment in the studio, unless supervised by an instructor. The stationary bikes are property of Cascade Fitness and we will gladly work around them and never play on or use them. Children are not permitted into the main work out area of Cascade Fitness unless accompanied by an instructor or guardian. Other safety issues will be discussed in class. Children under the age of 8 must be walked into the building and picked up inside the building by a supervising adult or older sibling. Please be prompt in dropping off and picking up children. We will not be responsible for students left unattended before and after class. If a problem arises a \$5.00 fee may be added to your account for time spent by instructors waiting for students to be picked up. It is important your child is on time so they can participate in all warm ups. There is limited space and seating available for observing, but parents and siblings are welcome to stay in the designated area during class as long as they do not become a distraction. If you have questions please call outside of class hours or you may email us at @sistersdanceacademy.com and we will be happy to help you. * _____

Attendance is an important element in all classes. Consistency is a valuable tool in learning and being in all classes regularly is essential to learning and growth. Missed classes may be made up in another age-appropriate class within one month of absence and can be arranged with the instructor. Our fall/winter session will end December 10th and this month will be pro-rated due to having only 2 weeks of classes. * _____

Monthly tuition stays the same on longer and shorter months. If you decide to change or withdraw from a class you will continue to be charged for all classes until arrangements are made with Lonnie. Tuition is due the first class of each month. A late fee of \$10.00 will be added if we have not received payment by closing on the 15th, or the first business day after the 15th if we are closed on that day. * _____

Rates and Charges

Monthly Rates

30 minute class per week.....	\$25
45 minute class per week.....	\$35
One class hour per week.....	\$45
One class hour per week (additional family member).....	\$40
Each additional class hour per week.....	\$40

Other Rates and Charges

Drop-in rate for one class.....	\$15
Late Fee (see policies).....	\$10
NSF charge (Non-sufficient Funds).....	\$20
Costume Fees.....	will be determined by class

***\$5 discount for any months paid in advance**

Payments must be given directly to Lonnie with the proper payment slip filled out so your account can be correctly credited. Please make checks payable to **Sisters Dance Academy.** * _____

Dress Code: Students should come to class in appropriate dance clothing. Dance shoes (ballet, tap, and jazz) are required for all dance classes.

Creative Movement & Pre-Ballet/Jazz

- Girls: Leotard, pink tights, a skirt may be worn over top, pink ballet shoes
- Boys: White or SDA T-shirt, black sweats or stretch pants, black ballet slippers or black jazz shoes

All Ballet Classes

- Girls: Black leotard, pink tights, a skirt may be worn over top, ballet shoes
- Boys: White T-shirt, black sweats or stretch pants, black ballet/ jazz shoes

All Hip Hop, Jazz and Tap Classes

- Black jazz pants, stretch pants, or tights
- Leotard, Tank top or approved T-shirt
- Black jazz shoes or Black/Tan tap shoes

*Warm-ups are allowed as appropriate per class (i.e. leg warmers, body wraps for ballet or sweatshirts for hip hop and tap. Please DO NOT come in jeans!) Hair is to be worn back and out of the face in a pony tail, bun, or other appropriate style. The dress code will be enforced and is for the benefit of the dancer. The last week of every month students may wear any appropriate dance clothing. * _____

Release: Certain risks are involved in the classes offered at the Sisters Dance Academy. All safety precautions will be taken on the part of the instructors. By signing this document you are agreeing to release all instructors, building owners, and anyone else associated with this business of responsibility in the event of an injury or accident. In addition you are agreeing to follow all policies and procedures stated in this document. You also agree to pay fees, including late fees, as stated in this document.

Parent/Guardian Signature

Date